

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING
October 19, 2020

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, October 19, 2020 remotely via Zoom.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:30 p.m.

Members present:

Jann Dagg (Southfield)
Fred Inman (Redford)
Betsy Lepak (Redford)
Betsy McRae (Ponte Vedra, FL)
Sue Pevovar (arr. 4:03) (Redford)
Felicia Thomas (Redford)
David Wirth (Redford)

Members absent: None

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager
Steve Schneemann, Merritt Cieslak Architects
Aaron Phillips, McCarthy & Smith

MOTION

A motion was made by Wirth to approve the Agenda, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Thomas, Wirth

Nays: None

MOTION

A motion was made by Dagg to approve the warrant requests, seconded by Lepak. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Thomas, Wirth

Nays: None

MOTION

A motion was made by Wirth to approve the Minutes of the regular meeting on September 21, 2020 seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Thomas, Wirth

Nays: None

CITIZEN'S COMMENTS

Fred Inman welcomed Betsy McRae to the Library Board of Trustees

CONCEPTUAL DESIGN PRESENTATION

An overview of the plan was provided by Steve Schneemann and an overview of the construction process/timeless was provided by Aaron Phillips

FINANCIAL REPORT

David Wirth submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

We've been looking to other libraries within Wayne County to see how they are reopening. The Canton library is now allowing limited time browsing. Most libraries continue to remain offering curbside and some computer use by appointment. We are continuing to use the MI Safe Start Plan to determine out next steps. We have investigated the possibility of moving accounting in-hours with the assistance of Plante Moran. We plan on sending out postcards to residents instead of our newsletter at this time to inform them of services currently being offered.

COMMITTEE REPORTS

OLD BUSINESS

REOPENING POLICY

The Director provided a review of our reopening policy and where we currently stand.

BYLAWS UPDATE

MOTION

A motion was made by Dagg to approve the updated bylaws, seconded by Wirth.
The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

NEW BUSINESS

PLANTE AND MORAN ENGAGEMENT LETTER

A motion was made by Wirth to approve the fee schedule to assist with the library's in-house accounting as presented, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

MOTION

A motion was made by McRae to adjourn, seconded by Lepak. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

The meeting was adjourned at 6:00 p.m.