

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING
December 21, 2020

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, December 21, 2020 remotely via Zoom.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:30 p.m.

Members present:

Jann Dagg (Redford)
Fred Inman (Redford)
Betsy Lepak (Redford)
Betsy McRae (Redford)
Sue Pevovar (Redford)
Felicia Thomas (Redford)
David Wirth (Redford)

Members absent: None

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

MOTION

A motion was made by Dagg to approve the Agenda, seconded by Lepak. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

MOTION

A motion was made by Wirth to approve the Minutes of the regular meeting on November 16, 2020 seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

CITIZEN'S COMMENTS

None

MOTION

A motion was made by Dagg to approve the warrant requests, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

FINANCIAL REPORT

David Wirth submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

The library has been offering curbside service for one year now. We have been able to adapt to serving patrons in new ways without them physically in the building. We will have a drive-thru service available in 2021. We have reviewed surrounding area libraries and their current status after the pause because of the COVID surge. We have not reduced our services because of the pause. MIOSHA did a site visit and inspected the library and our processes related to COVID. Vendor/guest prescreen questionnaire to be held for 1 year at MIOSHA's recommendation. We were currently holding prescreens for two weeks to coincide with the known infectious period. Management is working with the architect on the drive-thru and outdoor space. Postcards went out to residents instead of a newsletter. Digital usage at the library has increased with our closure, especially Hoopla. Children's department is beginning to plan for Summer Reading 2021 which will probably mimic SRP of 2020.

COMMITTEE REPORTS

OLD BUSINESS

REOPENING POLICY

No action was necessary.

NEW BUSINESS

MERS PLAN ADDENDUM

A motion was made by Wirth to accept the defined benefit plan adoption agreement addendum as presented, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

MERS PLAN ADDENDUM

A motion was made by Wirth to accept the defined contribution plan adoption agreement addendum as presented, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

BUDGET AMENDMENTS

A motion was made by Dagg, to approve the budget amendments as presented, seconded by McRae. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas, Wirth

Nays: None

ANNUAL DIRECTOR REVIEW

No action was necessary.

MOTION

A motion was made by Wirth to adjourn, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

The meeting was adjourned at 5:08 p.m.