

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING
November 16, 2020

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, November 16, 2020 remotely via Zoom.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:30 p.m.

Members present:

Jann Dagg (Southfield)
Fred Inman (Redford)
Betsy McRae (Redford)
Sue Pevovar (arr. 4:03) (Redford)
David Wirth (Redford)

Members absent: Betsy Lepak, Felicia Thomas

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

MOTION

A motion was made by McRae to approve the Agenda, seconded by Wirth. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

MOTION

A motion was made by McRae to approve the Minutes of the regular meeting on October 16, 2020 seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

CITIZEN'S COMMENTS

None

MOTION

A motion was made by Wirth to approve the warrant requests, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

FINANCIAL REPORT

David Wirth submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

The library is in the process of replacing our original domestic hot water heater. In an effort to create a

safer environment for the public and staff we are upgrading our HVAC filters to MERV-13 and adding a UV light system to kill airborne bacteria. Several libraries have been pulling back from in-person limited browsing due to rising COVID infections. We are keeping our temporary computer lab open for now. The library received our PPT reimbursement check and it was on track with what was budgeted. We received an agreement from Merrit Cieslak for the three building projects (roof replacement, outdoor patio area and drive-thru). We will be mailing a post card instead of a full newsletter to residents to make them aware of services still available during our physical closure to the public.

COMMITTEE REPORTS

OLD BUSINESS

REOPENING POLICY

No action was necessary.

NEW BUSINESS

RETIREE HEALTHCARE STIPENDS ADJUSTMENT

A motion was made by Wirth to continue with the current stipend paid to retirees, seconded by McRae. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

STATE OF MICHIGAN PA 152

A motion was made by McRae to continue to opt out of PA 152, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

MERRIT CIESLAK ENGAGEMENT LETTER

A motion was made by Dagg, to approve the agreement to oversee and complete three building projects, seconded by Pevovar. The motion passed

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

MERS PENSION PAYMENT

A motion was made by Wirth to make an additional \$250,000 payment toward the retirement fund, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

MOTION

A motion was made by Dagg to adjourn, seconded by McRae. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

The meeting was adjourned at 5:07 p.m.