

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING  
December 20, 2021

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, December 20, 2021 in the Meeting Room.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:30 p.m.

Members present:

Jann Dagg  
Fred Inman  
Sue Pevovar  
David Wirth

Members absent: Betsy Lepak, Betsy McRae, Felicia Thomas

Also present: Garrett Hungerford, Director  
Michael Gazzarari, Business and Facilities Manager

**MOTION**

A motion was made by Wirth to approve the Agenda, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

**MOTION**

A motion was made by Dagg to approve the Minutes of the regular meeting on November 15, 2021 with amended date, seconded by Wirth. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

**CITIZEN'S COMMENTS**

None

**MOTION**

A motion was made by Wirth to approve the warrant requests, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

**FINANCIAL REPORT**

David Wirth submitted the Financial Report to the Board.

**BUDGET TO ACTUAL REPORT**

Garrett Hungerford presented the Budget-to-Actual report to the Board.

## **DIRECTOR'S REPORT**

Hungerford provided a review of the major accomplishments of 2021. The two construction projects are nearing completion. It is planned for the drive-thru window to open on Monday, January 10, 2022. Weeding throughout the library continues based on recommendations by Kimberly Bolan and Associates. The library's pension plan has now been fully funded. The roof replacement project is underway and will likely begin in early spring. The library has currently filled all advertised positions with the recent addition of a part-time Youth Librarian. Circulation of physical materials continues to increase while digital collections decrease as more patrons return to the library in-person.

## **COMMITTEE REPORTS**

### **OLD BUSINESS**

### **NEW BUSINESS**

#### **BUDGET AMENDMENTS**

##### **MOTION**

A motion was made by Dagg to approve the budget amendments as presented, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

#### **ANNUAL DIRECTOR REVIEW**

No action necessary

#### **LIBRARY CLOSURES 2022**

##### **MOTION**

A motion was made by Dagg to amend the 2022 library closures as presented, seconded by Wirth. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

#### **POLICY 304.0: MEETING ROOM USE**

##### **MOTION**

A motion was made by Wirth to approve the revised Meeting Room Use Policy 304.0 as presented, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

## **ADJOURNMENT**

##### **MOTION**

A motion was made by Wirth to adjourn, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Pevovar, Wirth

Nays: None

The meeting was adjourned at 4:51 p.m.