

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

October 17, 2022

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, October 17, 2022 in the Meeting Room.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:30 p.m.

Members present:

Jann Dagg
Fred Inman
Betsy McRae
Sue Pevovar
David Wirth

Members absent: Betsy Lepak, Felicia Thomas

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

MOTION

A motion was made by Wirth to approve the Agenda, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

MOTION

A motion was made by Pevovar to approve the Minutes of the regular meeting on September 19, 2022 as corrected and presented at the meeting, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

CITIZEN'S COMMENTS

None

MOTION

A motion was made by McRae to approve the warrant requests as presented in the board packet, seconded by Wirth. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

FINANCIAL REPORT

David Wirth submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

Met with McCarthy & Smith to review construction estimates. Snow removal higher than expected. We had ended a three year contract last season and had a price locked in. We have begun replacing self check machines. Two of the

four planned will be replaced by December. The replacement of the third and the addition of the fourth will happen after construction is completed. We have made the final payment for the patio/drive through construction costs. I am continuing to work with ElementOne on the wage compensation study. The findings of the study will drive the budget meeting in February. By the end of the calendar year we should have our collection sized correctly as a result of a multi-year weeding project. Statistics are holding steady. The addition of fax statistics have been added as a result of our new service.

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

REVIEW OF PHASE II SCHEMATIC DESIGN

No action necessary

REVIEW OF PHASE II SCHEMATIC DESIGN ESTIMATE PACKAGE

No action necessary

REVIEW OF PHASE II BOND SCHEDULE

No action necessary

ADJOURNMENT

MOTION

A motion was made by McRae to adjourn, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, McRae, Pevovar, Wirth

Nays: None

The meeting was adjourned at 5:37 p.m.

Recorded by Michael Gazzarari