

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

October 16, 2023

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, October 16, 2023 in the Meeting Room.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:29 p.m.

Members present:

Jann Dagg
Edward Horeczy
Fred Inman
Betsy Lepak
Betsy McRae
Sue Peovovar
Felicia Thomas

Members absent: None

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

AGENDA

A motion was made by Dagg to approve the Agenda, seconded by Lepak. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Peovovar, Thomas

Nays: None

MINUTES

A motion was made by McRae to approve the Minutes of the regular meeting on September 18, 2023, seconded by Thomas. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Peovovar, Thomas

Nays: None

CITIZEN'S COMMENTS

None

WARRANTS

A motion was made by McRae to approve the warrant requests as presented in the board packet, seconded by Horeczy. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Peovovar, Thomas

Nays: None

FINANCIAL REPORT

Betsy McRae submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

Most of the framing on the second floor has now been completed. Drywall has begun in select areas. Once electrical inspections are complete the remainder of drywall work will commence. On Friday, September 29th the library was

closed for the annual staff in-service. This year we rented a bus to take the staff to tour two local libraries. We started our tour at the Canton Public Library to view their recent renovations. Our tour ended at the new branch of the Ypsilanti District Library. Many staff members' library experience is limited to our library. It's a good idea to expose them to how other libraries operate. Department Heads were able to enjoy lunch with their staff and discuss the tours and go over any current issues within their department.

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

BUDGET AMENDMENTS

A motion was made by McRae to approve the budget amendments as presented, seconded by Dagg. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

INTERIOR RENOVATIONS CONTRACT AWARDS

A motion was made by McRae to approve the interior renovations contract awards in the amount of \$1,174,601 and a construction contingency of \$685,000 as presented, seconded by Thomas. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

POLICY 310

A motion was made by Dagg to approve Policy 310 as presented, seconded by Thomas. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

ADJOURNMENT

A motion was made by Lepak to adjourn, seconded by Pevovar. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

The meeting was adjourned at 5:00 p.m.