

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

November 20, 2023

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, November 20, 2023 in the Meeting Room.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:38 p.m.

Members present:

Jann Dagg
Fred Inman
Betsy Lepak
Betsy McRae
Sue Pevovar
Felicia Thomas

Members absent: Ed Horeczy

Also present: Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

AGENDA

A motion was made by Dagg to approve the Agenda, seconded by Lepak. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

MINUTES

A motion was made by McRae to approve the Minutes of the regular meeting on October 16, 2023, seconded by Thomas. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

CITIZEN'S COMMENTS

None

WARRANTS

A motion was made by Dagg to approve the warrant requests as presented in the board packet, seconded by Thomas. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

FINANCIAL REPORT

Betsy McRae submitted the Financial Report to the Board.

BUDGET TO ACTUAL REPORT

Garrett Hungerford presented the Budget-to-Actual report to the Board.

DIRECTOR'S REPORT

Construction continues to move forward and on schedule. The library will be closed on Monday and Tuesday, December 4th and 5th while crews replace the coils for the first floor air handling unit. This will result in the library being without

heat. Walter Wysocki, one of our long-term Customer Service Specialists has left for a full-time job. We wish him well in his new endeavor. Kathleen Gomula was promoted to Customer Service Specialist II and will support Teneia with departmental tasks. We are currently 42% through our fiscal year and we are on track with our operating budget. Winter tax collection will begin soon. Megan and I are working on a new marketing plan for 2024 to reach residents with library information.

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

ANNUAL DIRECTOR REVIEW

No action necessary

STATE OF MICHIGAN PUBLIC ACT 152 OF 2011

A motion was made by McRae to continue to opt-out of the State of Michigan Public Act 152 of 2011, seconded by Dagg. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

TLN RECIPROCAL BORROWING AGREEMENT

A motion was made by Dagg to approve the TLN reciprocal borrowing agreement as presented, seconded by Pevovar. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

ADJOURNMENT

A motion was made by Dagg to adjourn, seconded by Thomas. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar, Thomas

Nays: None

The meeting was adjourned at 5:01 p.m.

Recorded by Michael Gazzarari