

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

January 22, 2024

APPROVED

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, January 22, 2024 in the Meeting Room.

The meeting was called to order by Presiding Officer Fred Inman, President, at 4:32 p.m.

Members present:

Jann Dagg  
Ed Horeczy (arrived at 4:38)  
Fred Inman  
Betsy Lepak  
Betsy McRae  
Sue Pevovar

Members absent: Felicia Thomas

Also present: Garrett Hungerford, Director  
Michael Gazzarari, Business and Facilities Manager

**AGENDA**

A motion was made by Dagg to approve the Agenda, seconded by McRae. The motion passed.

Ayes: Dagg, Inman, Lepak, McRae, Pevovar

Nays: None

**MINUTES**

A motion was made by Pevovar to approve the Minutes of the regular meeting on November 20, 2023, seconded by McRae. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar

Nays: None

**CITIZEN'S COMMENTS**

None

**WARRANTS**

A motion was made by Dagg to approve the warrant requests as presented in the board packet, seconded by Pevovar. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar

Nays: None

**FINANCIAL REPORT**

Betsy McRae submitted the Financial Report to the Board.

**BUDGET TO ACTUAL REPORT**

Garrett Hungerford presented the Budget-to-Actual report to the Board.

**DIRECTOR'S REPORT**

Hungerford provided a reflection on calendar year 2023 including moving from a conceptual plan for the unfinished space, to passing a successful millage, to improving our bond rating to the highest rating of A+ and to beginning

construction. We are four months into construction. There will be a delay in moving into the Children's department, but we plan to adjust and begin Phase II on time to keep the project moving forward. It is anticipated that the original construction end date of July 2024 will remain the same. Annual performance reviews have taken place. There is an upcoming budget committee meeting on Monday, February 5<sup>th</sup> at 4:30. The results of the meeting will be presented to the Library Board on Monday, February 12<sup>th</sup> at 4:30. Statistics continue to increase month over month and year over year.

#### **COMMITTEE REPORTS**

Inman met with Hungerford to present the Director review which was comprised from input from the Board and Department Heads.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

#### **SCHEDULING OF PUBLIC HEARING FY 2024-2025**

No action necessary

#### **APPROVAL OF SECURITY CAMERAS/ACCESS CONTROLS CONTRACT**

A motion was made by Dagg to approve the contract for security cameras/access control not to exceed \$140,000, seconded by Lepak. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar

Nays: None

#### **ADJOURNMENT**

A motion was made by McRae to adjourn, seconded by Dagg. The motion passed.

Ayes: Dagg, Horeczy, Inman, Lepak, McRae, Pevovar

Nays: None

The meeting was adjourned at 5:12 p.m.

Recorded by Michael Gazzarari