

REDFORD TOWNSHIP DISTRICT LIBRARY BOARD OF TRUSTEES MEETING

The regular meeting of the Redford Township District Library Board of Trustees was held on Monday, February 9, 2026, in the Boardroom.

CALL TO ORDER

The meeting was called to order by Fred Inman, President, at 4:30 p.m.

ROLL CALL

Members Present:

Jann Dagg
Fred Inman
Ed Horeczy
Betsy McRae
Sue Pevovar
Felicia Thomas

Members Absent:

Betsy Lepak

Also Present:

Garrett Hungerford, Director
Michael Gazzarari, Business and Facilities Manager

AGENDA

Motion made by Dagg to approve the agenda, seconded by Thomas.

Ayes: All

Nays: None

MINUTES

Motion made by Dagg to approve minutes of the regular meeting on January 12, 2026, seconded by Thomas.

Ayes: All

Nays: None

CITIZEN COMMENTS

A patron read a statement about her experience at the library.

WARRANTS

Motion made by McRae to approve warrant requests as presented, seconded by Pevovar.

Ayes: All

Nays: None

BUDGET-TO-ACTUAL REPORT

Director Hungerford presented the Budget-to-Actual Report to the Board.

FINANCIAL REPORT

Betsy McRae submitted the Financial Report to the Board.

DIRECTOR'S REPORT

Highlights

Began reintroducing computers in the youth space following a screen-free period during renovation. Staff planning underway for the Summer Reading Program and related activities. Additional coordination with the township in preparation for America's 250th anniversary. January administrative focus on completing the State Aid Report and annual budgeting. Circulation remained stable year-over-year; library visits increased slightly. Library renovation project was nominated for the *Outstanding Commercial Construction Project of the Year* award at the 2025 Construction Association of Michigan (CAM) Awards.

Staffing

Hired two new substitute librarians. Actively recruiting for a Technology Assistant position.

Finances

With approximately 17% of the fiscal year remaining, year-end purchases are being finalized. Waiver request approved by the Michigan Unemployment Agency, eliminating a \$27,150 fee. Reporting is now fully current; quarterly payroll reports will be submitted automatically going forward. Appreciation extended to Senator Mary Cavanagh and her team for assistance with the waiver process.

COMMITTEE REPORTS

Budget Committee

Dagg, Lepak and McRae met with Hungerford on Monday, February 2, 2026 to discuss the FY 26-27 budget.

OLD BUSINESS

None

NEW BUSINESS

DRAFT BUDGET

No action necessary

PAY STRUCTURE UPDATES

A motion was made by McRae to approve the recommendation by Element One for the FY 26-27 budget year with raises to be effective on Monday, February 16, 2026, seconded by Dagg. The motion passed.

Ayes: All

Nayes: None

ADJOURNMENT

Motion to adjourn at 4:56 pm was made by Dagg, seconded by Pevovar. The motion passed.

Recorded by: Michael Gazzarari