

The Role

The Redford Township District Library is seeking an energetic, customer-focused Teen Librarian to provide reference, reader's advisory, and programming services for teens while supporting public service operations. This role works across service points and engages teens through programs, collections, and outreach. The ideal candidate thrives in a fast-paced environment and connects easily with teens and the broader community.

Key Responsibilities

- Provide reference, reader's advisory, and general information services to patrons of all ages in person and by phone.
- Provide public service coverage at youth, adult, and technology service desks as scheduled.
- Plan, develop, and implement engaging programs and events for teens.
- Develop and maintain teen collections, including selecting, weeding, and evaluating materials.
- Offer technology assistance and instruction across a variety of devices, platforms, and digital resources.
- Collaborate with schools and community organizations to promote library services and teen engagement.
- Stay current on teen literature, trends, and best practices in library services.
- Support library initiatives aligned with RTDL's strategic goals and collaborate with staff across departments.

Minimum Qualifications

- Master of Library and Information Science (MLIS) degree from an ALA-accredited program, or near completion.
- Strong computer skills and ability to assist patrons with online resources and office software applications.

Preferred Qualifications

- Experience working with teens in a public library or educational setting.
- Experience planning and delivering programs for teens.
- Familiarity with online databases, digital resources, and emerging technologies.
- Experience using TLC CARL•X or similar integrated library systems.

Other Requirements

- Ability to work effectively in a busy public library environment serving patrons of all ages.
- Demonstrated enthusiasm for engaging with teens and fostering positive relationships.
- Strong verbal and written communication skills.
- Ability to organize tasks, prioritize responsibilities, and work both independently and collaboratively.
- Ability to sit or stand for extended periods and lift up to 50 pounds unassisted.
- Comfort using computers to access, input, and retrieve information.

Employment Details

- Compensation: \$58,240 annually (\$28.00 per hour), with annual increases.
- Benefits: Health, dental, and vision (100% employee / 80% dependents), retirement with 6.5% match, PTO/Holidays.
- Schedule: 40 hours per week; includes weekday, evening, and weekend hours.
- Reports to: Head of Information Services

How to Apply

- Submit an application and resume at: rtdl.org/about/employment/
- Deadline: Applications received by May 8th will receive priority consideration. Position open until filled.